

VOLUNTEER APPLICATION FORM

Lichfield Literature 7-10 March 2019

Lichfield Festival 5-13 July 2019



Name: Male Female

Age Group: 16-17 18-25 26-35 36-45 46-55 56-65 65+
(The age you will be during the festival)

Contact Details:

Address

Mobile Phone Email

Home Phone

Emergency Contact: Name Phone

Preferred Volunteer Role/s: *(please tick any of interest)*

Please tick roles which interest you (see our Volunteer Roles sheet for more details)

Prior to the Festival

Brochure Distribution Please state an area

Promotional Stall Assistant Administrative Assistant

During the Festival

Front of House Box Office Manager Box Office Assistant Concert Management Assistant Runner

Artist Green Room Assistant Outdoor Events Steward Hospitality Bar Tending *(over 18's only)*

Festival Market Assistant Festival Market 'Dawn Raider' ASPIRE! Learning & Participation Volunteer

Festival Hub Assistant Driver (must be willing to use own car)

Please note that although we do our best to allocate you with a role which is of interest to you, this is not always possible.

About You:

Please give a brief (*max 100 words*) summary of why you would like to volunteer for the Festival. *(use a separate sheet if necessary)* Please state any specialist skills you have which you think could be used in helping with the Festival.

.....
.....
.....

Do you have a current valid driving licence? Yes No Do you have access to a car? Yes No

Do you have a medical condition that will restrict you in certain roles? Yes No
(i.e. standing for too long/walking any distance, diabetes)

If you have answered yes to the above please give brief details

Information on Volunteering Hours

The Festival office organise two Festivals in Lichfield every year, the Literature Festival in March and the main Festival in July. In the lead up to each festival, volunteers are sent a form to complete to indicate their availability. This information is used to put together the rota of volunteer duties. The form is split into 2-3 hour blocks of time which we would like our volunteers to commit to. Some duties are however much shorter than this, but by committing to a block of time, this gives us some leeway in designing the rota. Please note that even if you indicate you are available all day everyday, you will not normally be given more than a 3 hour duty in any one day (*unless you really want to do more of course!*) .

If you would like to provide us with any other information, please state it here:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Signature.....

Date.....

Thank you for your support .

Volunteer Co-ordinating Team
Tel: 01543 306270

Please return your completed form to:

Volunteer Co-ordinating Team, Lichfield Festival, Donegal House, Bore Street, Lichfield, WS13 6NE or
if you would like to scan and email your form, please send it to volunteers@lichfieldfestival.org

Please note that your details will be held in accordance with the Data Protection act and will not be passed onto any third party without your consent.